

**ANSLS Spring Seminar  
Delta Hotel Dartmouth  
14 June 2024**

**Governance Committee**

# **GOVERNANCE COMMITTEE MEMBERS**

**Ray Pottier, NSLS 560 – Chair**

**Mike Doucette, NSLS 636**

**Luke Sarginson, NSLS 675**

**Matthew Williams, NSLS 678**

**Andrew Grant, NSLS 687**

# GOVERNANCE COMMITTEE – TERMS OF REFERENCE

## Underlying Authority:

- Created by Council to address, on an Ad Hoc basis, suggested changes required to the Land Surveyors Act, Regulations, Bylaws and Standards of Practice.

## Aims, Objectives and Measurables:

- To address changes, required by Council, to the Land Surveyors Act, Regulations, Bylaws and Standards of Practice governing the Association of Nova Scotia Land Surveyors.
- To bring recommended changes to Council for approval and subsequent presentation to the membership for approval at an Annual General Meeting.

# GOVERNANCE COMMITTEE – TERMS OF REFERENCE

## **Committee Structure:**

- Committee will consist of up to five (5) Nova Scotia Land Surveyors.
- Council shall attempt to solicit members in such a manner as to obtain a varied cross section of members in both experience and work discipline.
- Nominations for an election of the chair will be conducted as required and appointed by Council.
- Committee members shall be appointed by Council for a 1-year term as per By-law 30(2)
- Council may re-appoint members to subsequent 1-year terms.

## **Committee Operation:**

- Terms of Reference will be reviewed once per year and report any proposed changes to Council.
- Committee will meet at least once per year and identify specific issues to be addressed.
- Meetings shall otherwise be held as required.
- Committee chair shall report to the Council Reporter as required.

# MOTIONS FROM 2023 AGM

- Governance Committee instructed to check and correct grammar in Motion #1 and Motion #2 made to ensure that the ANSLS Code of Ethics and By-Laws use gender non-specific language.
- Governance Committee was charged with ensuring that the ANSLS-Articling Agreement, the ANSLS Registration Policies and the Candidate Handbook be edited to use gender non-specific language throughout.

# REFERENCE DOCUMENTS

- [Logistics – Singular They – Canadian Government Guideline](#)
- [Style Manual 2005 – Nova Scotia Department of Justice](#)
- [Singular Nonbinary They – Merriam Webster](#)

# PROPOSED MOTIONS FOR 2024 AGM

- The Governance Committee is proposing to present eight motions during the business meeting at the 2024 AGM at White Point.
- The first seven motions were proposed by the Practice Review Department manager.
- The eighth motion was requested by Council to address issues around Continuing Professional Development reporting.

# PROPOSED MOTION # 1

**WHEREAS** the Standards of Practice of the Association of Nova Scotia Land Surveyors do not require the hard copy plot size be specified on the plan.

**AND WHEREAS** the Council of the Association of Nova Scotia Land Surveyors is desirous of establishing a standard to specify the plan plot size.

**BE IT RESOLVED** that the following Sections 6.11.10 be added to Section 6.11 of the Standards of Practice.

6.11 A plan shall contain a title block, located in the lower righthand corner, which shall be comprised of:

6.11.10 A note in the following form or other like form:

“The plot size that will provide true scale of the original electronic file is sheet \_\_\_\_\_”

(i.e. A1 594mm by 840mm, A2 420mm by 594, etc.)”



# PROPOSED MOTION # 2

**WHEREAS** the Standards of Practice of the Association of Nova Scotia Land Surveyors do not require the coordinate table (as recommended in the NSCRS User Guide) be shown on a plan of survey.

**AND WHEREAS** the Council of the Association of Nova Scotia Land Surveyors is desirous of standardizing the coordinate system notes.

**AND WHEREAS** Section 6.9.2 reads as follows:

6.9 A plan shall contain a legend containing the following:

6.9.2 The horizontal and vertical (if applicable) datum used;

**BE IT RESOLVED** that the Section 6.9.2 be amended as highlighted in yellow below:

6.9 A plan shall contain a legend containing the following:

6.9.2 The horizontal and vertical (if applicable) datum used in the form of a Table as shown in the NSCRS User Guide;

# PROPOSED MOTION # 3

**WHEREAS** the Standards of Practice of the Association of Nova Scotia Land Surveyors Section 6.10 requires a date within the Surveyor's Certificate.

**AND WHEREAS** the Council of the Association of Nova Scotia Land Surveyors are desirous of eliminating duplication in the Standards of Practice.

**AND WHEREAS** Sections 6.11.7 of the Standards of Practice of the Association of Nova Scotia Land Surveyors read as follows:

6.11.7 The date of the plan which shall be the date of the Surveyors Certificate as defined in Section 6.9 of the Standards;

**BE IT RESOLVED** that the Section 6.11.7 be struck out from the Standards of Practice and that Sections 6.11.8 and 6.11.9 be renumbered as highlighted in yellow below:

~~6.11.7 The date of the plan which shall be the date of the Surveyors Certificate as defined in Section 6.9 of the Standards;~~

~~6.11.8~~ 6.11.7 The scale of the plan;

~~6.11.9~~ 6.11.8 A bar scale.

# PROPOSED MOTION # 4

**WHEREAS** the current common practice is to show mathematical ties between the reference (witness) survey markers adjacent natural boundaries.

**AND WHEREAS** the Council of the Association of Nova Scotia Land Surveyors is desirous of having consistency among members.

**AND WHEREAS** Sections 6.12.6 and Section 7.6 of the Standards of Practice of the Association of Nova Scotia Land Surveyors read as follows:

6.12.6 Sufficient data to permit the calculation of a closure of each parcel surveyed. When a parcel contains a natural boundary, the **terminal points** shall be mathematically related so as to enable closure of the parcel.

7.6 The **terminal points** of a natural boundary shall be mathematically related so as to enable closure of the parcel under description.

**BE IT RESOLVED** that Sections 6.12.6 and Section 7.6 of the Standards of Practice be amended by striking out “terminal points” and inserting “reference (witness) markers” as highlighted in **yellow** below:

6.12.6 Sufficient data to permit the calculation of a closure of each parcel surveyed. When a parcel contains a natural boundary, the ~~terminal points~~ **reference (witness) monuments** shall be mathematically related so as to enable closure of the parcel.

7.6 The ~~terminal points~~ **reference (witness) monuments** of a natural boundary shall be mathematically related so as to enable closure of the parcel under description.

# PROPOSED MOTION # 5

**WHEREAS** the Council of the Association of Nova Scotia Land Surveyors is desirous of having consistency among members and of reflecting the accuracy of current technology.

**AND WHEREAS** Section 6.12.8 of the Standards of Practice of the Association of Nova Scotia Land Surveyors reads as follows:

6.12.8 Distances of a surveyed boundary shall be expressed in metres, and decimal thereof, rounded to **no greater than 0.01m and** no less than 0.001m.

**BE IT RESOLVED** that Section 6.12.8 of the Standards of Practice be amended by striking out “no greater than 0.01m and” as highlighted in **yellow** below:

6.12.8: Distances of a surveyed boundary shall be expressed in metres, and decimal thereof, rounded to ~~no greater than 0.01m and~~ no less than 0.001m.

# PROPOSED MOTION # 6

**WHEREAS** Section 6.12.26 of the Standards of Practice of the Association of Nova Scotia Land Surveyors read as follows:

6.12 A plan shall contain a diagram showing the following:

6.12.26 The name of the owner(s) of the parcel(s) dealt with by the survey and the name of the owner(s) or the identifier(s) of all adjoining properties;

**AND WHEREAS** the Council of the Association of Nova Scotia Land Surveyors is desirous of ensuring that the “name of the owner” is included on plans.

**BE IT RESOLVED** that Section 6.12.26 of the Standards of Practice be struck out and the following wording put in its place as highlighted in yellow below:

6.21.26 ~~The name of the owner(s) of the parcel(s) dealt with by the survey and the name of the owner(s) or the identifier(s) of all adjoining properties;~~ The name of the owner(s) and the lot identifier(s) of the parcel dealt with by the survey and of the adjoining parcel(s);

# PROPOSED MOTION # 7

**WHEREAS** the Council of the Association of Nova Scotia Land Surveyors is desirous of having an explanation on plans as to why boundary lines are not brushed out in accordance with Section 5.11 of the Standards of Practice.

**AND WHEREAS** Section 6.12 and 6.12.19 of the Standards of Practice of the Association of Nova Scotia Land Surveyors reads as follows:

*6.12 A plan shall contain a diagram showing the following:*

*6.12.19 A note indicating any lines not brushed out in accordance with Section 5.12.*

**BE IT RESOLVED** that Section 6.12.19 of the Standards of Practice be amended to include the reason for not brushing and appropriate exemption standard as highlighted in yellow below:

6.12.19 A note indicating any lines not brushed out, and the reason they are not brushed out, in accordance with the Section ~~5.12~~ 5.11, or 5.13 of the Standards of Practice.

For example:

because of the hedge, shrubbery, ornamental trees, .... in accordance with Section 5.11 of the Standards of Practice.

because the line is marked by fence/blazes/rock wall, .... in accordance with Section 5.13 of the Standards of Practice.

# PROPOSED MOTION # 8

**WHEREAS** the Council of the Association of Nova Scotia Land Surveyors is desirous of addressing late submission of having an explanation on plans as to why boundary lines are not brushed out in accordance with Section 5.11 of the Standards of Practice.

**AND WHEREAS** Section 36(8) and Section 36(9) of the By-Laws of the Association of Nova Scotia Land Surveyors reads as follows:

## **36. Professional Development Program**

(8) In order to lift any suspension imposed pursuant to subsection (7), the member must pay a reinstatement fee of 50% of an Active Member's annual dues.

(9) Council may:

(a) Make recommendations to and otherwise assist appropriate institutions with respect to the establishment of full-time or part-time courses or programs related to survey education;

# PROPOSED MOTION # 8

**BE IT RESOLVED** that Section 36(9) of the By-Laws be added and that existing Section 36(9) be renumbered 36(10) as highlighted in yellow below:

(8) In order to lift any suspension imposed pursuant to subsection (7), the member must pay a reinstatement fee of 50% of an Active Member's annual dues.

(9) Where a member fails to submit a completed Mandatory Professional Development Program Points Reporting Form for the reporting period, thereby requiring an evaluation from the Continuing Education Evaluation Committee, the member must pay an administrative fee of 10% of an Active Member's annual dues.

~~(9)~~(10) Council may:

(a) Make recommendations to and otherwise assist appropriate institutions with respect to the establishment of full-time or part-time courses or programs related to survey education;